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STATE OF ILLINOIS • COMMUNITY COLLEGE DISTRICT 505



**FINAL** 



# TABLE OF CONTENTS

FINANCIAL STATEMENTS	PAGE
Board Resolution	1
Budget Summary for All Funds	2
Operating Funds Revenue	2 3
Operating Funds Expenditures	4
Education Fund Expenditures	5,6
Operation and Maintenance Fund Expenditures	7
Operation and Maintenance (Restricted) Revenue and Expenditures	8
Auxiliary Enterprises Fund Revenues and Expenditures	9
Restricted Purpose Fund Revenues	10
Restricted Purpose Fund Expenditures	11
Audit Fund Revenues and Expenditures	12
Liability, Protection and Settlement Fund Revenues and Expenditures	13
Trust and Agency Fund Revenues and Expenditures	14
Working Cash Fund Revenues and Expenditures	15
SUPPLEMENTAL STATEMENTS	
Operating Funds Revenue Comparison	16
Operating Funds Expenditure Comparison	17
Equalized Assessed Valuations History	18
Tax Rate History	19
Staffing Plan	20
GENERAL INFORMATION	
Fund Definitions	21,22,23
Revenue Definitions	21,22,20
Program Definitions	25,26
Expenditure Definitions	27,28

COMMUNITY COLLEGE DISTRICT 505 (Parkland College) 2400 West Bradley Avenue Champaign, Illinois 61821-1899

Counties of:

Champaign, Coles, DeWitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion and State of Illinois

BUDGET

For Fiscal Year Beginning July 1, 2008, and Ending June 30, 2009

WHEREAS the Board of Trustees of Community College District #505 (Parkland College), Counties of Champaign, Coles, DeWitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion and State of Illinois caused to be prepared, in tentative form, a budget for the fiscal year 2008-2009, and the public had an opportunity to inspect the same for at least 30 days prior to final action thereon;

WHEREAS a public hearing was held on said budget on the 17th day of September, 2008, a notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be It Resolved by the Board of Trustees of said Community College District as follows:

Section 1: That the fiscal year of this Community College be and the same as fixed and declared to be July 1, 2008, and ending June 30, 2009.

Section 2: That the following budget which is attached hereto, made a part hereof, and incorporated by reference contains an estimate of the amounts available in each fund as follows: EDUCATION, OPERATION AND MAINTENANCE--OPERATIONAL, OPERATION AND MAINTENANCE--RESTRICTED, AUXILIARY ENTERPRISES, RESTRICTED PURPOSES, WORKING CASH, TRUST AND AGENCY, AUDIT AND LIABILITY, PROTECTION AND SETTLEMENT FUND each separately, and of expenditures from each be and the same is hereby adopted as the budget of this Community College District for the said fiscal year.

ATTEST:	Secretary, Board of Trustees
APPROVED:	Chairman, Board of Trustees
James L. Ayers	
September 17, 2008	
Date	

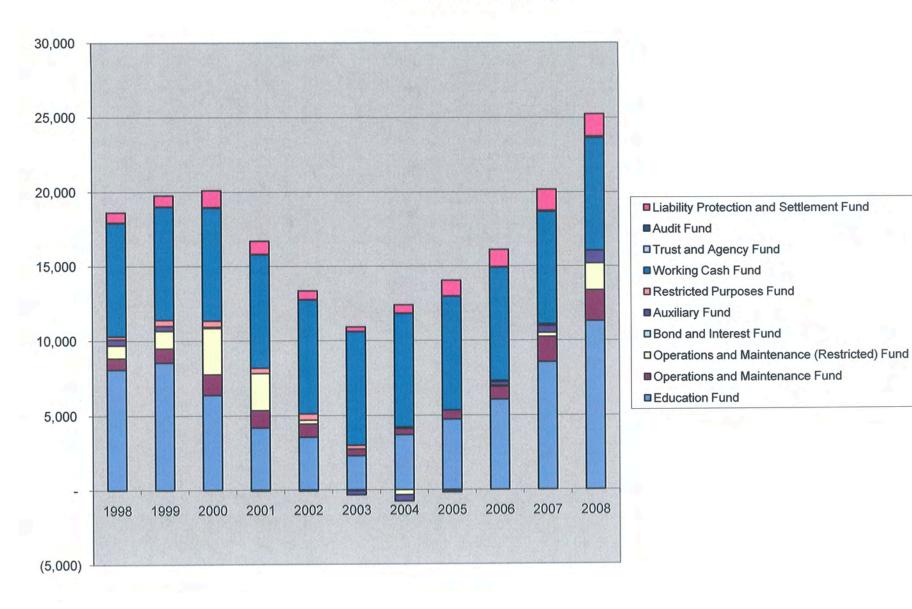
	Education <u>Fund</u>	Operations and Maintenance <u>Fund</u>	Resricted Purpose <u>Fund</u>	Audit <u>Fund</u>	Liability Protection and Settlement <u>Fund</u>
Beginning Balance (Est)	\$ 11,300,000	\$ 2,075,000	\$ -	\$ 94,000	\$ 1,500,000
Budgeted Revenues	44,758,060	6,127,553	18,875,000	85,800	2,584,000
Budgeted Expenditures	44,772,007	7,641,734	18,875,000	80,000	2,477,674
Budgeted Transfers from (to) Other Funds	(575,000)				
Budgeted Ending Balance	\$ 10,711,053	\$ 560,819	\$ -	\$ 99,800	\$ 1,606,326

	CAPITAL <u>PROJECTS</u>	PROPRIETARY <u>FUND</u>	<u>FIDUCIAR</u>	Y FUNDS
	Operations and Maintenance Fund (Restricted)	Auxiliary Enterprises <u>Fund</u>	Trust and Agency <u>Fund</u>	Working Cash <u>Fund</u>
Beginning Balance (Est)	\$ 1,800,000	\$ 875,000	\$ -	\$ 7,600,000
Budgeted Revenues	2,251,000	6,254,600	-	275,000
Budgeted Expenditures	3,350,000	6,768,258	-	-
Budgeted Transfers from (to) Other Funds		850,000		(275,000)
Budgeted Ending Balance	\$ 701,000	\$ 1,211,342	<u> </u>	\$ 7,600,000

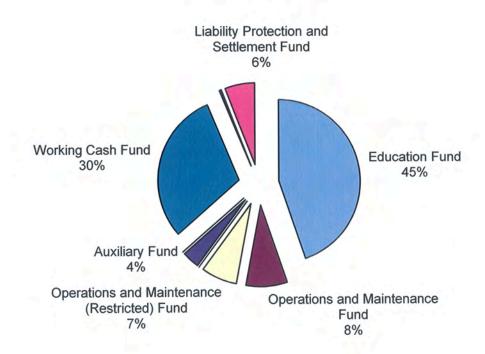
THE OFFICIAL BUDGET WHICH IS ACCURATELY SUMMARIZED IN THIS DOCUMENT WAS APPROVED BY THE BOARD OF TRUSTEES ON SEPTEMBER 17, 2008

ATTEST:\_\_\_\_\_\_SECRETARY, BOARD OF TRUSTEES

# **Fund Balances History**



# **Fund Balances**

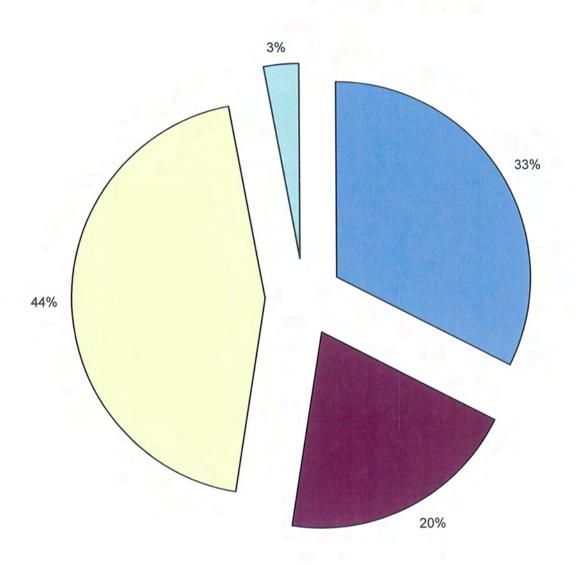


- Education Fund
- Operations and Maintenance Fund
- □ Operations and Maintenance (Restricted) Fund
- Bond and Interest Fund
- Auxiliary Fund
- Restricted Purposes Fund
- Working Cash Fund
- Trust and Agency Fund
- Audit Fund
- Liability Protection and Settlement Fund

# SUMMARY OF FISCAL YEAR 2009 ESTIMATED REVENUES

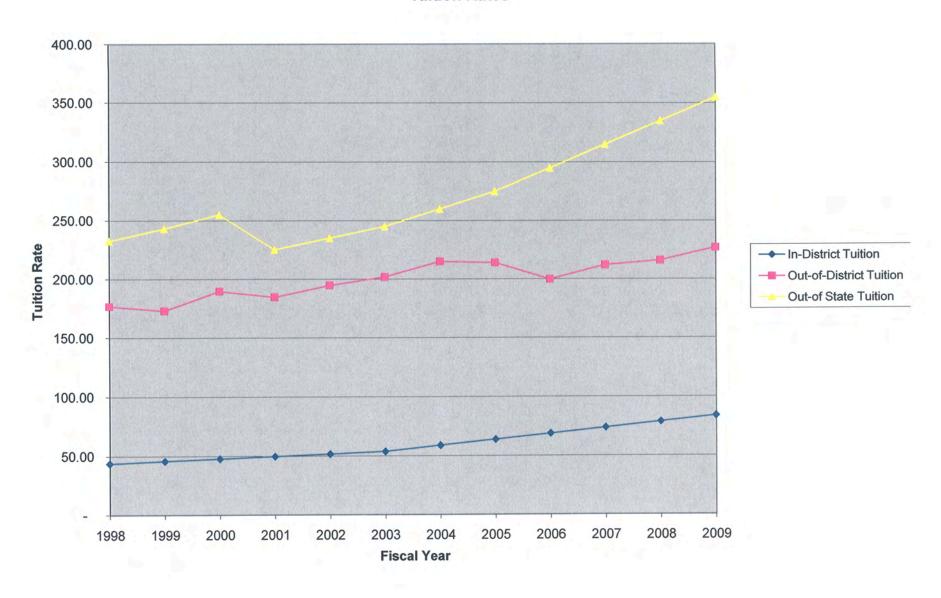
		Education Fund		Operations and Maintenance <u>Fund</u>		Total Operating <u>Funds</u>
OPERATING REVENUES BY SOURCE						
Local Government Current Taxes Back Taxes Chargeback Revenue	\$	11,685,838 10,000 325,000	\$	4,494,553 5,000	\$	16,180,391 15,000 325,000
TOTAL LOCAL GOVERNMENT		12,020,838		4,499,553		16,520,391
State Government ICCB Credit Hour Grants ICCB Equalization Grants IBHE Vocational Grant Corporate Personal Property Replacement Tax Other State Sources		5,195,716 2,332,716 242,790 1,400,000		- - - 1,000,000 <u>-</u>		5,195,716 2,332,716 242,790 2,400,000
TOTAL STATE GOVERNMENT		9,171,222	_	1,000,000		10,171,222
Federal Government Other Federal Sources		100,000	_	<u>-</u>		100,000
TOTAL FEDERAL GOVERNMENT		100,000			_	100,000
Student Tuition and Fees Tuition Fees TOTAL TUITION AND FEES		20,740,000 1,865,000 22,605,000	_	<u>-</u>	_	20,740,000 1,865,000 22,605,000
TOTAL TOTTION AND LEES	<u>.,</u>	22,000,000	_	<del>-</del>		22,000,000
Other Sources Sale and Service Fees Facilities Revenue Investment Revenue Other		316,000 - 484,000 61,000	_	587,000 41,000		316,000 587,000 525,000 61,000
TOTAL OTHER SOURCES	<del>.</del> .	861,000	_	628,000	_	1,489,000
TOTAL 2009 BUDGETED REVENUES Less Non-Operating Items Tuition Chargeback	_\$_	44,758,060 325,000	\$	6,127,553		50,885,613 325,000
ADJUSTED REVENUE	\$	44,433,060	\$	6,127,553	\$_	50,560,613

# **Operating Revenues**

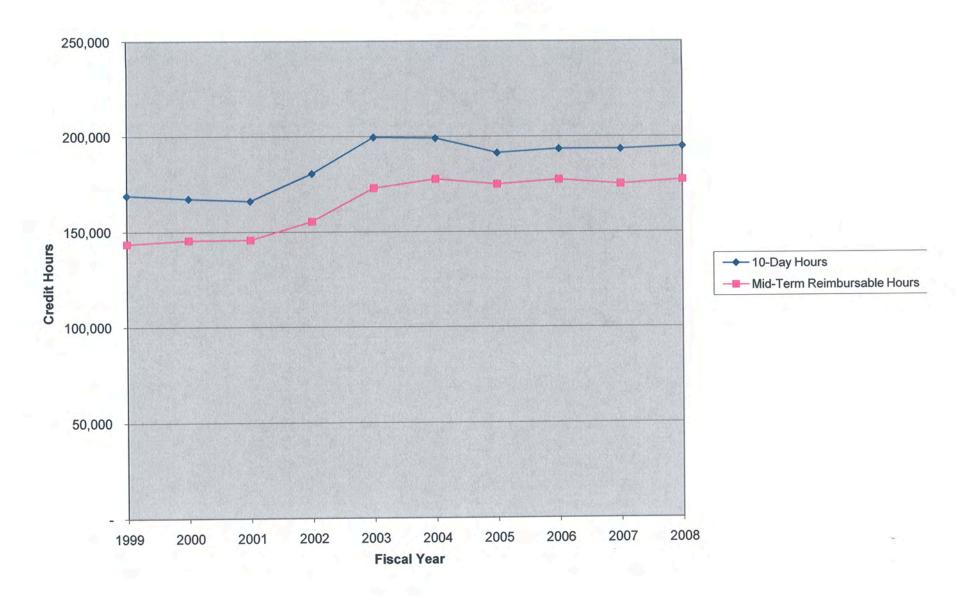


■ TOTAL LOCAL GOVERNMENT
■ TOTAL STATE GOVERNMENT
■ TOTAL TUITION AND FEES
■ TOTAL OTHER SOURCES

# **Tuition Rates**



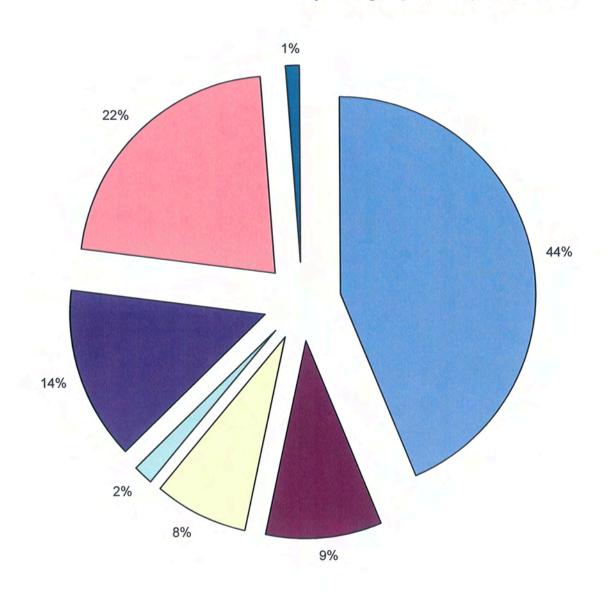
# **Enrollment Hours**



# SUMMARY OF FISCAL YEAR 2009 OPERATING BUDGETED EXPENDITURES

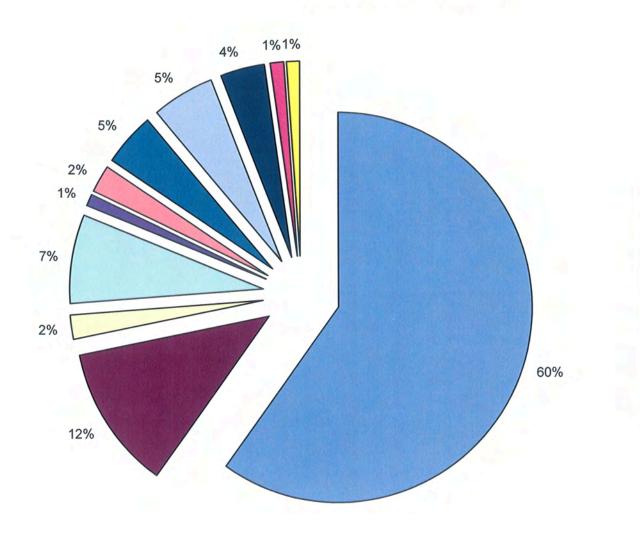
	Education <u>Fund</u>	Operations and Maintenance <u>Fund</u>		Total Operating <u>Fund</u>
BY PROGRAM				
Instruction Academic Support Student Services Public Service Operation and Maintenance of Plant General Administration Institutional Support	\$ 22,968,943 5,037,546 4,071,276 850,952 - 11,443,290 400,000	\$ 7,441,734 - 200,000	\$	22,968,943 5,037,546 4,071,276 850,952 7,441,734 11,443,290 600,000
TRANSFERS	575,000	-		575,000
TOTAL 2009 BUDGETED EXPENDITURES	\$ 45,347,007	\$ 7,641,734	\$	52,988,741
Less Nonoperating Items Tuition Chargeback	40,000	-		40,000
ADJUSTED EXPENDITURES	\$ 45,307,007	\$ 7,641,734	<u>\$</u>	52,948,741
BY OBJECT				
Salaries Employee Benefits Contractual Services General Materials & Supplies Conference & Meeting Expense Fixed Charges Utilities Capital Outlay Other Provision for Contingency	 30,178,458 5,799,958 607,036 3,443,113 507,301 981,640 10,100 886,781 1,957,620 400,000	1,586,320 517,998 443,699 450,317 9,900 223,500 2,330,000 1,880,000		31,764,778 6,317,956 1,050,735 3,893,430 517,201 1,205,140 2,340,100 2,766,781 1,957,620 600,000
TRANSFERS	575,000	-		575,000
TOTAL 2009 BUDGETED EXPENDITURES	\$ 45,347,007	\$ 7,641,734	\$	52,988,741
Less Nonoperating Items Tuition Chargeback	40,000	-		40,000
ADJUSTED EXPENDITURES	\$ 45,307,007	\$ 7,641,734	\$	52,948,741

# Operating Expenses by Program



- Instruction
- Academic Support
- Student Services
- Public Service
- Operation and Maintenance of Plant
- General Administration
- Institutional Support

# Operating Expenses by Object



- Salaries
- Employee Benefits
- Contractual Services
- General Materials & Supplies
- Conference & Meeting Expense
- Fixed Charges
- Utilities
- Capital Outlay
- Other
- Provision for Contingency
- Transfers

EDUCATION FUND	<u>Appropriations</u>	<u>Totals</u>	
INSTRUCTION Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Capital Outlay Other	\$ 18,565,572 2,931,112 228,097 847,520 184,560 9,120 182,688 20,274	\$	22,968,943
ACADEMIC SUPPORT Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Utilities Capital Outlay Other	3,070,321 492,268 236,211 374,330 106,879 14,520 10,000 534,518 198,499	\$	5,037,546
STUDENT SERVICES Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Capital Outlay Other	3,072,069 738,712 40,204 123,857 36,259 - 8,575 51,600	\$	4,071,276
PUBLIC SERVICE Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Capital Outlay Other	622,517 132,940 24,000 63,595 4,500 100 3,000 300	\$	850,952

EDUCATION FUND	<b>Appropriations</b>	<u>Totals</u>	
GENERAL ADMINISTRATION			
Salaries	4,847,979		
Employee Benefits	1,504,926		
Contractual Services	78,524		
General Materials and Supplies	2,033,811		
Conference and Meeting Expense	175,103		
Fixed Charges	958,000		
Utilities	-		
Capital Outlay	158,000		
Other	1,686,947	\$	11,443,290
INSTITUTIONAL SUPPORT Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Capital Outlay Other Provision for Contingency	- - - - - - - 400,000	\$	400,000
Provision for Contingency	400,000	<u> </u>	400,000
TRANSFERS		\$	575,000
GRAND TOTAL		\$	45,347,007

OPERATIONS AND MAINTENANCE FUND	<b>Appropriations</b>	priations Total	
OPERATION AND MAINTENANCE OF PLANT			
Salaries	1,586,320		
Employee Benefits	517,998		
Contractual Services	443,699		
General Materials and Supplies	450,317		
Conference and Meeting Expense	9,900		
Fixed Charges	223,500		
Utitlities	2,330,000		
Capital Outlay	1,880,000		
Other	· · · · -	\$	7,441,734
GENERAL ADMINISTRATION Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Capital Outlay Other Provision for Contingency	- - - - - - - 200,000	\$	200,000
TRANSFERS			
GRAND TOTAL		\$	7,641,734

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)	Revenues	<u>Totals</u>
Local Government Sources	\$ 2,249,000	
State Government Sources	-	
Other Sources Investment Revenue	2,000	
TRANSFERS	<del>-</del>	
GRAND TOTAL		\$ 2,251,000

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT Capital Projects	\$ 3,350,000	
GRAND TOTAL		\$ 3,350,000

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AUXILIARY ENTERPRISES FUND	<u>Revenues</u>	<u>Totals</u>
State Sources Sales and Service Fee Sources	\$ 75,000 5 334,000	
Student Tuition Fees	5,324,000 846,600	
Investment Revenue Sources Other Sources	1,000 8,000	
GRAND TOTAL		\$6,254,600

AUXILIARY ENTERPRISES FUND	<b>Appropriations</b>	Tatala
Salaries Employee Benefits Contractual Services	\$ 1,481,165 301,644 446,749	<u>Totals</u>
General Materials and Supplies Conference and Meeting Expense	3,136,105 178,267	
Fixed Charges Utilities	938,286 12,300	
Capital Outlay Other	50,000 <u>223,742</u>	
GRAND TOTAL		\$ 6,768,258_

RESTRICTED PURPOSES FUND	Revenues	<u>Totals</u>
State Governmental Sources		
ICCB Other Additional Equipment Grant	\$ -	
ICCB Student Success Special Pops Grant	-	
ICCB Education to Careers Grant	-	
ICCB Welfare to Work Grant	-	
ICCB Technology Support Grant	-	
ICCB Technical Skills Enhancement Grant	-	
ICCB P-16 Accelerated College Grant	47,000	
ICCB Online Grant	-	
ICCB Workforce Development Bus & Ind Grant	90,000	
ICCB Other Grant Sources	1,133,000	
ISBE Grants	2,115,000	
Other State Sources	<u>145,000</u>	\$ 3,530,000
Federal Government Sources	44 500 000	
Department of Education Financial Aid	14,500,000	
Department of Education Restricted Grants	275,000	
Other Federal Sources	70,000	\$ 14,845,000
Other Sources		
Other Restricted Revenues	150,000	
Investment Revenue	130,000	
Facility Rental	350,000	\$ 500,000
, donity i torital		Ψ 000,000
GRAND TOTAL		\$ 18,875,000

RESTRICTED PURPOSES FUND	<b>Appropriations</b>	<u>Totals</u>
INSTRUCTION Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Utilities Capital Outlay	\$ 300,000 60,000 150,000 100,000 50,000 25,000	
Other	-	\$ 685,000
ACADEMIC SUPPORT Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Utilities Capital Outlay Other	\$ 600,000 120,000 700,000 100,000 95,000 50,000 25,000 135,000	\$ 1,825,000
STUDENT SERVICES Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Capital Outlay Other	640,000 120,000 5,000 30,000 5,000 15,000	\$ 815,000
PUBLIC SERVICE Salaries Employee Benefits Contractual Services General Materials and Supplies Conference and Meeting Expense Fixed Charges Utilities Capital Outlay Other	300,000 60,000 160,000 100,000 290,000 20,000 20,000	\$ 1,050,000
INSTITUTIONAL SUPPORT Other Financial Aid	14,500,000	\$ 14,500,000
GRAND TOTAL		\$ 18,875,000

AUDIT FUND	Revenues	<u>Totals</u>
Local Governmental Sources Current Taxes	\$ 85,550	
Other Sources Investment Revenue	250	
GRAND TOTAL		\$ 85,800

AUDIT FUND	<u>Appropriations</u>	<u>Totals</u>
Institutional Support Contractual Services	\$ 80,000	
GRAND TOTAL		\$ 80,000

LIABILITY, PROTECTION AND SETTLEMENT FUND	Revenues	<u>Totals</u>
Local Governmental Sources Current Taxes Back Taxes	\$ 2,574,000 5,000	
Other Sources Investment Revenue	5,000	
GRAND TOTAL		\$2,584,000

LIABILITY, PROTECTION AND SETTLEMENT FUND	<b>Appropriations</b>	<u>Total</u>
Institutional Support		
Salaries	\$ 1,088,140	
Employee Benefits	789,063	
Contractual Services	154,273	
General Materials and Supplies	97,400	
Conference and Meeting Expenses	9,900	
Fixed Charges	327,998	
Utilities	400	
Other	10,500	
GRAND TOTAL		\$ 2,477,674

TRUST AND AGENCY FUND	Revenues	<u>Totals</u>
Local Governmental Sources College Funds	\$ -	
Federal Sources Department of Education	-	
Other Sources Loan Collections	<del>_</del>	
GRAND TOTAL		\$ -

TRUST AND AGENCY FUND	<u>Appropriations</u>	<u>Total</u>		
Institutional Support Salaries Scholarships	\$ - 			
GRAND TOTAL		\$ -		

WORKING CASH FUND Revenues Totals

Other Sources

Investment Revenue \$ 275,000

GRAND TOTAL \$ 275,000

# FISCAL YEAR 2009 BUDGETED EXPENDITURES

WORKING CASH FUND Appropriations Total

TRANSFERS \$ 275,000

GRAND TOTAL <u>\$ 275,000</u>

# OPERATING FUNDS REVENUE COMPARISON

	2007-2008 <u>BUDGET</u>	2008-2009 <u>BUDGET</u>	INCREASE (DECREASE)
OPERATING REVENUES BY SOURCE			
Local Government Current Taxes Back Taxes Chargeback Revenue	\$ 14,865,073 15,000 300,000	\$ 16,180,391 15,000 325,000	8.85% 0.00% 8.33%
TOTAL LOCAL GOVERNMENT	15,180,073	16,520,391	8.83%
State Government ICCB Credit Hour Grants ICCB Equalization Grants IBHE Vocational Grant Corporate Personal Property Replacement Tax	5,031,164 2,544,311 232,720 2,000,000	5,195,716 2,332,716 242,790 2,400,000	3.27% -8.32% 4.33% 20.00%
TOTAL STATE GOVERNMENT	9,808,195	10,171,222	3.70%
Federal Government Other Federal Sources	100,000	100,000	0.00%
TOTAL FEDERAL SOURCES	100,000	100,000	0.00%
Student Tuition and Fees Tuition Fees	18,979,903 1,580,133	20,740,000 1,865,000	9.27% 18.03%
TOTAL TUITION AND FEES	20,560,036	22,605,000	9.95%
Other Sources Sale and Service Fees Facilities Revenue Investment Revenue Other	311,000 587,000 625,000 60,000	316,000 587,000 525,000 61,000	1.61% 0.00% -16.00% 1.67%
TOTAL OTHER SOURCES	1,583,000	1,489,000	-5.94%
TOTAL BUDGETED REVENUES Less Non-Operating Items Tuition Chargeback	\$ 47,231,304 300,000	\$ 50,885,613 325,000	7.74% 8.33%
ADJUSTED REVENUE	\$ 46,931,304	\$ 50,560,613	7.73%

# OPERATING FUND EXPENDITURES COMPARISON

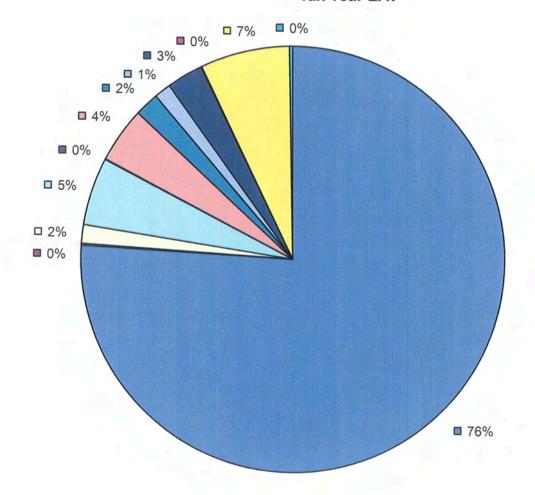
	2007-2008 BUDGET	2008-2009 BUDGET	% OF INCREASE (DECREASE)
BY PROGRAM			
Instruction Academic Support Student Services Public Service Operation and Maintenance of Plant General Administration Institutional Support	21,970,727 4,957,891 3,801,343 851,805 5,570,019 8,837,814 750,000	\$ 22,968,943 5,037,546 4,071,276 850,952 7,441,734 11,443,290 600,000	4.54% 1.61% 7.10% -0.10% 33.60% 29.48% -20.00%
TRANSFERS	775,000	575,000	-25.81%
TOTAL BUDGETED EXPENDITURES	\$ 47,514,599	\$ 52,988,741	11.52%
Less Nonoperating Items Tuition Chargeback	40,000	40,000	0.00%
ADJUSTED EXPENDITURES	\$ 47,474,599	\$ 52,948,741	11.53%
BY OBJECT			
Salaries Employee Benefits Contractual Services General Materials & Supplies Conference & Meeting Expense Fixed Charges Utilities Capital Outlay Other Provision for Contingency	30,652,979 5,526,650 1,076,680 2,471,092 446,000 740,120 2,150,100 1,362,428 1,563,550 750,000	31,764,778 6,317,956 1,050,735 3,893,430 517,201 1,205,140 2,340,100 2,766,781 1,957,620 600,000	3.63% 14.32% -2.41% 57.56% 15.96% 62.83% 8.84% 103.08% 25.20% -20.00%
TRANSFERS	775,000	575,000	-25.81%
TOTAL BUDGETED EXPENDITURES	\$ 47,514,599	\$ 52,988,741	11.52%
Less Nonoperating Items Tuition Chargeback	40,000	40,000	0.00%
ADJUSTED EXPENDITURES	\$ 47,474,599	\$ 52,948,741	11.53%

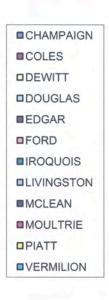
# PARKLAND COLLEGE EQUALIZED ASSESSED VALUATIONS

COUNTY	TAX YEAR 2000	TAX YEAR 2001	TAX YEAR 2002	TAX YEAR 2003	TAX YEAR 2004	TAX YEAR 2005	TAX YEAR 2006	TAX YEAR 2007	PER CENT CHANGE
CHAMPAIGN	2,146,637,370	2,249,225,082	2,356,567,402	2,485,411,067	2,610,703,920	2,827,890,748	3,072,418,417	3,326,466,857	8.27%
COLES	7,963,015	7,340,829	6,757,851	6,225,361	6,416,722	5,963,210	5,573,540	5,306,338	-4.79%
DEWITT	64,509,268	63,263,081	62,963,494	61,241,631	58,542,203	57,235,909	56,796,370	60,557,367	6.62%
DOUGLAS	213,927,173	213,873,061	212,081,194	211,719,753	205,222,157	208,085,929	208,085,929	218,607,217	5.06%
EDGAR	3,506,564	3,229,642	2,975,138	2,750,598	2,550,230	2,359,397	2,250,000	2,434,071	8.18%
FORD	169,740,151	170,049,562	170,518,292	169,817,255	163,136,913	166,210,215	171,232,142	177,019,659	3.38%
IROQUOIS	68,916,644	69,704,262	70,121,443	68,855,261	70,068,302	70,565,997	74,346,304	74,346,304	0.00%
LIVINGSTON	54,830,620	52,434,825	51,161,150	49,889,515	48,636,918	50,467,263	51,744,154	52,968,851	2.37%
MCLEAN	112,612,138	110,717,051	112,238,854	111,964,618	112,013,505	111,280,992	112,103,188	124,928,450	11.44%
MOULTRIE	4,120,557	3,821,243	3,570,168	3,302,506	3,058,323	2,828,750	2,456,964	2,544,048	3.54%
PIATT	241,106,057	243,761,308	247,128,738	258,267,102	252,425,217	260,450,144	276,121,406	295,752,213	7.11%
VERMILION	11,755,423	11,153,861	10,628,076	10,463,662	9,759,669	9,376,245	10,303,236	11,310,925	9.78%
TOTALS	3,099,624,980	3,198,573,807	3,306,711,800	3,439,908,329	3,542,534,079	3,772,714,799	4,043,431,650	4,352,242,300	7.64%

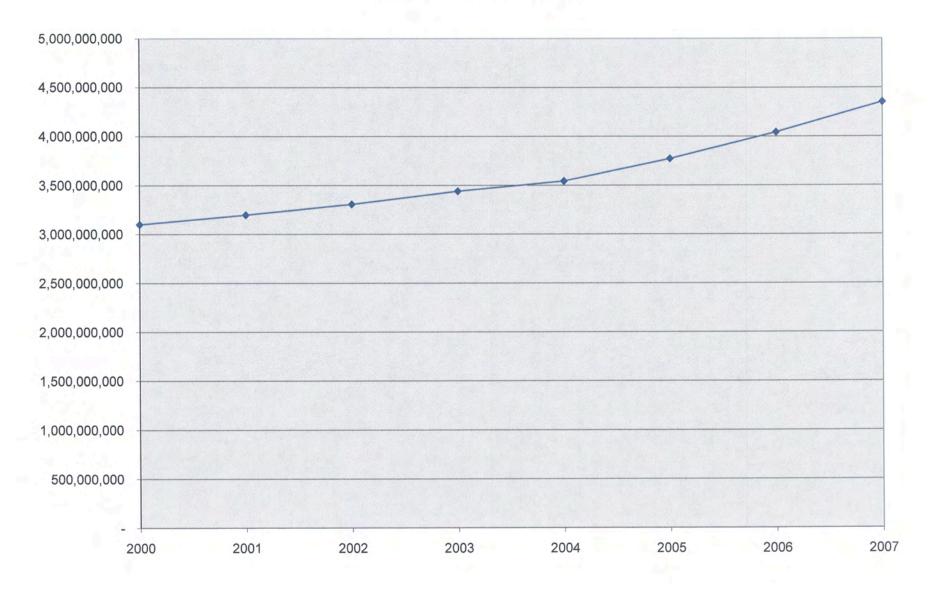
- 18 -

2007 Tax Year EAV





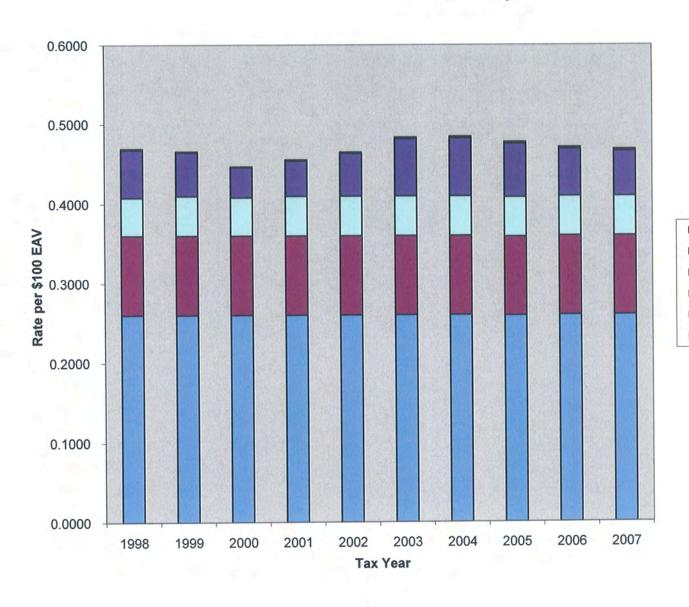
# **Equalized Assessed Valuations**



# PARKLAND COLLEGE TAX RATES

		TAX YEAR 2000	TAX YEAR 2001	TAX YEAR 2002	TAX YEAR 2003	TAX YEAR 2004	TAX YEAR 2005	TAX YEAR 2006	TAX YEAR 2007	CHANGE
	OPERATING FUNDS LEVIES Education Fund Operation and Maintenance Fund	0.2600 0.1000	0.2600 0.1000	0.2600 0.1000	0.2600 0.1000	0.2600 0.1000	0.2591 0.0996	0.2600 0.1000	0.2600 0.1000	0.00% 0.00%
	DEBT RETIREMENT LEVIES Bond and Interest Fund	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
· ·	SPECIAL LEVIES Audit Tort Liability Property Insurance Medicare State Unemployment Worker's Compensation Protection, Health and Safety	0.0008 0.0225 0.0048 0.0089 0.0008 0.0008 0.0483	0.0012 0.0250 0.0062 0.0101 0.0009 0.0022 <u>0.0500</u>	0.0014 0.0287 0.0091 0.0121 0.0009 0.0030 0.0500	0.0021 0.0436 0.0087 0.0116 0.0022 0.0056 0.0500	0.0006 0.0068	0.0020 0.0408 0.0087 0.0107 0.0005 0.0065 0.0498	0.0020 0.0348 0.0081 0.0100 0.0005 0.0061 0.0500	0.0019 0.0341 0.0075 0.0093 0.0004 0.0056 0.0500	-5.00% -2.01% -7.41% -7.00% -20.00% -8.20% 0.00%
	TOTAL TAX RATE	0.4469	0.4556	0.4652	0.4838	0.4847	0.4778	0.4715	0.4688	-0.57%

# **Tax Rate History**



■ Audit Fund
■ Liability Protection Settlement Fund
■ Protection Health and Safety
■ Bond and Interest Fund
■ Operations and Maintenance Fund
■ Education Fund

Division Department	Administrative Staff	Confidential Supervisory Staff	Professional Support Staff	Full Time Faculty	Total Headcount
Executive Services					
President's Office	1		0	0	2
Foundation	2			0	4
Community Relations	1		2	0	4
Marketing/ Creative Services	1		4	0	5
Physical Plant	1	1	39	0	41
Institutional Advancement					
Vice-President's Office	1	1	0	0	2
Adult Education / Workforce Dev	2	0	5	0	7
Instituitional Research and Planning	2		6	0	8
Center for Excellence in Teaching	1		2	0	3
Distance Virtual Learning	1		4	0	5
Business Development Center	1	0	4	0	5
Academic Services					
Vice President's Office	1		0	0	2
Dean Academic Services	1		1	0	2
Library	1		6	4	11
Center for Academic Success	1		8	1	10
Planetarium	0	-	2	0	2
Dean Career Programs	1		2	0	3
Business & Ag Industries	1	_	1	13	15
Engineering Science Tech	1		2	15	18
Fine & Applied Arts	1		8	14	23
Health Professions	1		9	21	31
Humanities Mathematics	1	·=	2	33	36 19
Mathematics	1		1	17 14	19
Computer Science & Info Tech Natural Sciences	1		3 4	20	25
Social Sciences & Human Services	1	-	2	19	22
Student Services					
Vice President's Office	2	1	0	0	3
Student Life	1		3	0	4
Admissions	1		17	0	19
Counseling & Advising	0	1	11	8	20
Assessment / Testing	1	0	2	0	3
Athletics	1	0	3	0	4
Career Center	1	0	2	0	3
Financial Aid	1	0	8	0	9
Community Education	1	0	2	0	3
Student Support Services	1		2	0	3
Adult Re-Entry Center	1	0	1	0	2
Public Safety	1	1	17	0	19
Administrative Services					
Vice President's Office	1	0	0	0	1
Business Office	1	2	8	0	11
Human Resources	0	2	4	0	6
Campus Technologies	0	3	21	0	24
Bookstore	0	1	4	0	5
Child Development Center	0	1	10	0	11
FY 2009 Totals	42	18	234	179	473
Grant Funded (Included)	2		17	0	19
FY 2008 Totals	41	17	237	179	474
FY 2007 Totals	39	15	243	179	476
FY 2006 Totals	37	17	244	179	477
FY 2005 Totals	39	20	247	179	485
FY 2004 Totals	41	19	258	179	497

# ILLINOIS COMMUNITY COLLEGE BOARD

DEFINITIONS

#### **FUND DEFINITIONS**

Financial administration requires that each transaction be identified for administrative and accounting purposes. The first identification is by "fund" which is an independent fiscal and accounting entity, requiring its own set of books in accordance with special regulations, restrictions and limitations that earmark each fund for a specific activity or for attaining certain objectives. Each fund must be so accounted for that the identity of its resources and obligations and its revenues and expenditures is continually maintained.

#### Education Fund

The Education Fund is established by Section 3-1 of the Illinois Public Community College Act and is the most active of those maintained by the College. All transactions which relate directly to the instructional program are recorded here along with transactions involving Academic Support, Student Services, Public Services, General Administration and Institutional Support. The sources of revenue credited to the Education Fund are local Education Fund tax levies, student tuition, state support, out-of-district chargebacks, state and federal monies for reimbursable programs and other revenue.

#### Operations and Maintenance Fund--Operational

The Operations and Maintenance Fund is established by Section 3-1 and Section 3-20.3 of the Illinois Public Community College Act and is used to account for expenditures resulting from facilities improvements and operation and maintenance of plant. Local Operations and Maintenance Fund tax levies and Corporate Personal Property Replacement Taxes provide the primary means of financing the operation of this fund.

#### Operations and Maintenance Fund--(Restricted)

This fund is used to account for monies restricted for building purposes and site acquisition.

It is suggested that Protection, Health, and Safety levies; Building Bond Proceeds; Repair and Renovation Grants; and accumulation monies restricted from the Operations and Maintenance levy for building purposes be accounted for in a series of self-balancing accounts in this fund.

#### Bond and Interest Fund

The Bond and Interest Fund is established by Section 3A-1 of the Illinois Public Community College Act. This fund is used to account for payment of principal, interest, and related charges on any outstanding bonds. Debt service for each bond issue must be accounted for separately using a group of self-balancing accounts within the fund.

#### **FUND DEFINITIONS**

(Continued)

#### **Auxiliary Enterprises Fund**

The Auxiliary Enterprises Fund is established by Section 3-31.1 of the Illinois Public Community College Act and accounts for college services where a fee is charged to students/staff. Each enterprise/service should be accounted for separately using a group of self-balancing accounts within the fund. Examples of accounts in this fund include food services, student stores, and intercollegiate athletics.

Only monies over which the institution has complete control should be included in this fund. Subsidies for auxiliary services by the Education Fund should be shown as transfers to the appropriate account.

#### Restricted Purposes Fund

The Restricted Purposes Fund, established by ICCB Rules 1501.508 and 1501.509, is for the purpose of accounting for monies that have restrictions regarding their use. Each specific project should be accounted for separately using a complete group of self-balancing accounts within the Restricted Purposes Fund. Care should be taken in establishing each group of self-balancing accounts so that the accounting and reporting requirements of the grantor are met. If the grantor provides an accounting manual, it should be followed for the group of self-balancing accounts. ICCB grants which should be accounted for in this fund include the advanced technology equipment grant, special populations grant, economic development grant, and retirees health insurance grant.

#### Working Cash Fund

The Working Cash Fund is established by Section 3-33.1 of the Illinois Public Community College Act. This fund is first established without voter approval by resolution of the local board of trustees for the purpose of enabling the district to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures. Additional bonds may be issued, without voter approval, in an amount or amounts not to exceed in the aggregate 75 percent of the total tax extension from the authorized maximum rates for the Education Fund and the Operations and Maintenance Fund combined, plus 75 percent of last known corporate personal property replacement tax allocation.

This fund is used to account for the proceeds of working cash bonds. By making temporary transfers, the Working Cash Fund is used as a source of working capital by other funds. Such temporary transfers assist operating funds in meeting the demands for ordinary and necessary expenditures during periods of temporary low cash balances. Payments for the principal or interest of working cash bonds should be made from the Bond and Interest Fund. (Section 3-33.1 through Section 3-33.6 of the Illinois Public Community College Act relate to various provisions for the Working Cash Fund.)

#### **FUND DEFINITIONS**

(Continued)

#### Trust and Agency Fund

The Trust and Agency Fund, established by Section 3-27c of the Illinois Public Community College Act, is used to receive and hold funds when the college serves as a custodian or fiscal agent for another body. The college has an agency rather than a beneficial interest in these monies. Each agency's monies should be accounted for by a complete group of self-balancing accounts, or sub-fund, within this fund. College club monies, for example, should be accounted for in this fund.

#### Audit Fund

The Audit Fund is established by Chapter 85, Section 709 of Illinois Revised Statutes for recording the payment of auditing expenses. The audit tax levy should be recorded in this fund, and monies in this fund only should be used for the payment of auditing expenses.

#### Liability, Protection and Settlement Fund

This fund is established pursuant to Chapter 85, Section 9-107 and Chapter 108 1/2, Section 21-110.1 of the Illinois Revised Statutes. The tort liability, property insurance, medicare insurance, unemployment insurance, and worker's compensation levies should be recorded in this fund. The monies in this fund, including interest earned on the assets of this fund, should be used only for the purposes authorized under unemployment, or worker's compensation insurance or claims, or Chapter 108 1/2, Section 21-110.1, i.e., the cost of participation in the Federal Medicare Program. Revenue and expenditures for each type of insurance coverage should be accounted for separately using a complete set of self-balancing accounts within the Liability, Protection, and Settlement Fund.

#### **REVENUE DEFINITIONS**

# **Local Support**

Revenues from district taxes, from chargebacks, and from all governmental agencies below the state level.

# State Support

State revenues from all state governmental agencies.

# **Tuition and Fees**

All tuition and fees, less refunds, remissions, and exemptions, assessed against students for educational and general purposes.

# Other Revenue

Revenues which do not fit into specific revenue source categories, i.e., revenue from use of college facilities, revenue from refunds, revenue from investments, revenue from service fees and fines.

#### PROGRAM DEFINITIONS

#### Instruction

Instruction consists of those activities dealing directly with or aiding in the teaching of students or improving the quality of instruction. It includes the activities of the faculty in the transfer, career and evening programs (credit and equivalency) and all the supportive equipment, materials, supplies and costs that are necessary to implement the instructional program.

#### Academic Support

Academic Support includes the operation of the library, learning lab, instructional materials center and communication systems, used in the learning process. It also includes all equipment, materials, supplies and costs that are necessary to support this function.

#### **Student Services**

Student Services provides services in the areas of admissions, records, counseling, testing, financial aid, Placement and the administration of the Student Services program. It also includes all equipment, materials, supplies and costs that are necessary to support this function.

#### Public Services

The Public Services function includes the services provided to the general community, governmental agencies and business and industry for non-credit, continuing education and community service activities. Continuing education is considered to be those non-credit activities under Public Service which have been established to provide an educational service to the various members of the Community, and are not part of degree credit or certificate credit curriculum. Continuing education includes but is not limited to professional review courses, workshops and seminars. Community services are those activities under Public Service concerned with making available to the public various resources and unique capabilities that exist within the institution. Examples of community service may be conference and institutes, general advisory services and reference bureaus, urban affairs, international affairs, radio, television, consultation and similar activities which meet the test that the primary intent for establishment is to provide services which are beneficial to groups and individuals outside of the institution.

#### PROGRAM DEFINITIONS

(Continued)

#### Operation and Maintenance of Plant

Operation of Plant consists of the custodial activities necessary in order to keep the physical facilities open and ready for use. Maintenance of plant consists of those activities necessary to keep the grounds, buildings and equipment operating efficiently. Costs also include all equipment, materials and supplies necessary to support this function.

#### General Administration

General Administration consists of those activities which have as their purpose the general regulation, direction and control of the affairs of the College on a system-wide basis. Included in this function are the President's Office, the Business Office, the Personnel Office, Research and Planning Office and Informational Services. Costs also include all equipment, materials and supplies necessary to support this function.

#### Institutional Support

Institutional Support expense consists of those costs that benefit the entire College and are not readily assignable to a particular cost center. Insurance costs, legal fees, auditing fees and tuition chargebacks are examples of items included in this area. Also included in this program are the Board of Trustees, Computer Center, the College Land Laboratory and Contingency Provisions.

#### **OBJECT DEFINITIONS**

#### Salaries

The compensation for services rendered by personnel employed by the College, as well as student help employed to complement the educational process and its supporting area.

#### **Employee Benefits**

The cost to the College for annual physical examinations, health, accident, long-term disability, life and dental insurance for its employees.

#### Contractual Services

Services contracted for by the College from organizations or personnel not on the payroll of the College. Included are fees paid to workshop directors, consultants, lawyers and auditors. In addition, expenditures for equipment repairs and machine repairs and other items designated as contractual services.

#### Materials and Supplies

Expenditures for all supply items used by the College such as paper, printed materials, books, periodicals, program brochures, materials for processing in programs, tools and all items which constitute a cost of less than \$25.

#### Conference and Meeting Expense

Expenditures incurred by the College personnel for travel in connection with the everyday activities of the College, such as instructors' travel to and from off-campus classes and articulation meetings with high schools by employees in Student Activities. Travel to conventions, meetings, institutions and workshops by professional staff is also recorded here.

#### Vehicle Expense

Expenditures incurred by the College for the gas, oil, grease, tires, tubes and other items necessary to maintain, repair and operate the College vehicles.

#### Fixed Charges

Obligations of the College for the rental of off-campus facilities, supportive computer equipment rentals, equipment and film rentals and property and casualty insurance.

#### **OBJECT DEFINITIONS**

(Continued)

# **Utilities**

Expenditures for utilities used by the College such as water, electricity, gas and telephone.

#### Capital Outlay

Expenditures resulting in the acquisition of capital assets or from initial or additional items of equipment, furniture and machines.

#### Other

All other expenditures not provided for elsewhere in the object category series.

# Contingency

Budgetary appropriations that are set aside for unforeseen expenditures. The Board of Trustees must approve a budget adjustment by resolution to transfer from the Provision for Contingency budget account to the appropriate budget account in accordance with the Illinois Public Community College Act.